



AGENDA
Policies & Procedures Committee Meeting
February 21, 2018 from 5:45-7:45 pm
Ten Pin Building – 793 K St, Arcata

Outcomes:

- Approval of draft minutes from January Policies & Procedures meeting
- Update on bylaw clarification on board qualifications
- Agreement on how to move forward with ensuring that a person can only be on one membership as a voting member
- Understanding of areas in the Board Policy Manual that need updating
- Agreement of future agenda items and hotlist items

	What	How	Who	Minutes	Time
1.	Welcome & Review	- Introductions - Check for changes to the agenda	- Leah	5	5:30-5:35
2.	Approve Minutes	- Ask for consensus on approval of the January 2018 minutes	- all	5	5:35-5:40
3.	Member Comments	- Members share topics not already on the agenda	- all	5	5:40-5:45
4.	Bylaw Clarification	- Does state law and our bylaws allow the board to remove someone from the board for the reason of violating qualifications for candidacy?	- Leah	20	5:45-6:05
5.	One Membership Per Person	- Draft policy to regulate that one person can be on only one membership as a voting member	- Colin	20	6:05-6:25
6.	Annual Board Policy Manual Review	- Review BPM to see if there are any areas that need updating	- all	20	6:25-6:45
7.	Hotlist Items	- Review and update current hotlist	- Leah	25	6:45-7:10
8.	Next Agenda Items	- Review potential agenda items for next meeting	- Leah	5	7:10-7:15

Next Meeting: March 21, 5:45 – 7:45pm at the Ten Pin Building